

# Beta Alpha Psi

Eta Beta Chapter #164

The University of Texas at San Antonio



*The International Honor Organization for Financial  
Information Students and Professionals*

**Fall 2018 Candidate Application**

## WELCOME TO BETA ALPHA PSI's FALL 2018 RUSH!

Beta Alpha Psi, the premier honor organization for financial information students and professionals was established in 1919 at the University of Illinois at Urbana – Champaign. Since that time, the organization has spread to over 300 campuses nationwide. The Eta Beta Chapter at The University of Texas San Antonio was the 164<sup>th</sup> installation founded in 1984 by Kathleen Keil, chapter President, and Dr. John Delaney, chapter advisor. As a participating member of Beta Alpha Psi, you will learn about a variety of career opportunities, meet many recruiters and associate with students of similar backgrounds.

Each Beta Alpha Psi member is required to participate in a combination of professional, service, social and fundraising events. Beta Alpha Psi conducts numerous activities, such as office tours, campus visits, career fairs, and philanthropic activities in the San Antonio community. Members may also use their involvement in other campus and community organizations (non-BAP sponsored events) to work toward their semester hour requirements. Additionally, Beta Alpha Psi organizes a number of social events that give members the opportunity to get to know each other and build relationships with fellow UTSA students.

This semester promises to be an exciting one. We have done our best to ensure that our program includes activities that will be both interesting and beneficial for everyone. You will have the opportunity to participate in programs not available to all accounting, finance, and information system majors. The programs will not only allow you to learn about the business topics being discussed, but will also allow you to establish relationships with company representatives in an informal and formal setting. Representatives from all of the firms we work with have a genuine interest in getting to know you and have a great deal of knowledge they would like to share with you. Take advantage of these opportunities.

Visit our website at [www.baputsa.org](http://www.baputsa.org) for additional information regarding upcoming events for the semester and make sure to like us on Facebook at [www.fb.com/bapatutsa](http://www.fb.com/bapatutsa). Email [bapatutsa@gmail.com](mailto:bapatutsa@gmail.com) with additional questions you may have.

### **EXECUTIVE BOARD**

Chapter Advisor	Prof. Stacy Conrad
President	Erick Linares
VP Membership	Ryan Aussi
VP of Finance	Jennifer Ruiz
VP of Reporting	Ciara Hernandez
VP of Professional Development	Jorge Hernandez
VP Public Relations	Meya Nunez
VP Service	Valerie Zamora
VP Fundraising	Sandra Martinez
VP Technology	Houleymatou Diallo

## **ELIGIBILITY FOR CANDIDATE STATUS**

Candidates of Beta Alpha Psi are students who have declared a concentration in accounting, finance, or information systems (or who have indicated an intention to concentrate in accounting, finance, or information systems) but who have not yet met the requirements for the membership ceremony.

Degree seeking undergraduate students and non-degree Post-Baccalaureate students at institutions where a chapter is located shall be eligible for candidate status after they:

- have declared a concentration in accounting, finance, or information systems (or have stated an intention to declare a concentration in accounting, finance, or information systems);
- have matriculated into the undergraduate degree program at the initiating chapter institution;
- have completed at least one year of collegiate courses (30+ semester hours or equivalent);
- have attained a cumulative grade point average of at least 3.0 (where A is equal to 4.0) or the equivalent;
- and are not in their final semester at UTSA unless they previously were academically ineligible to pledge.

Degree seeking graduate students at institutions where a chapter is located shall be eligible for candidate status after they, at a minimum:

1. are majoring, concentrating, or have a stated interest in accounting, finance, or information systems; and
2. have matriculated into a graduate degree program;
3. and have attained a cumulative grade point average of at least 3.0 (where A is equal to 4.0) or the equivalent.

Candidates will remain candidates as long as they meet the semester candidate requirements, academic requirements, and continue to pay the local chapter dues.

## **ELIGIBILITY FOR MEMBERSHIP**

Membership in Beta Alpha Psi shall be limited to those persons of good moral character who have achieved scholastic and/or professional excellence in the fields of accounting, finance, or information systems; who have been initiated according to the official membership ceremony; and who are in good standing. Membership in Beta Alpha Psi recognizes academic excellence and complements members' formal education by providing interaction among students, faculty, and professionals. Since the value of membership in Beta Alpha Psi is based on a member's participation, pledges and members of Beta Alpha Psi should be active participants in the activities of the organization. Undergraduate and graduate students must successfully complete the pledge requirements for one semester, at a minimum, in order to be eligible for election to membership.

As detailed in the bylaws (See Beta Alpha Psi – Eta Beta Chapter By-Laws, Article IV, Section A), degree seeking undergraduate students shall be eligible for election to membership after they:

- have declared a concentration in accounting, finance, or information systems (or have stated an intention to declare a concentration in accounting, finance, or information systems);
- have matriculated into the undergraduate degree program at the initiating chapter institution;
- have completed, in addition to two years of collegiate courses, at least one required upper level course (3000 or higher) in the student's declared area of concentration (for transfer students, the most recent qualifying course must be at the initiating institution or another AACSB or EQUIS accredited institution) beyond the business core;
- have attained a cumulative grade average in upper level courses, in their declared area of concentration, beyond the business core of at least 3.0 (where A is equal to 4.0) or the equivalent; and
- have attained at least a cumulative overall grade point average of 3.0, or have achieved a rank within the top 35% of their university class, **or** have attained at least a 3.25 cumulative grade average on the most recently completed 30 semester hours; **or** have attained an honors distinction utilized by their institution deemed to be equivalent to the above by the BAP Board of Directors; and
- have met the semester member participation requirements

Undergraduate students shall be eligible for election to membership beginning in the semester after they meet the requirements set forth above for undergraduate members. The computations above of the cumulative grade average in upper level courses in a student's declared area of concentration shall be computed using all grades earned in upper level courses in the declared area of concentration including those of repeated courses.

Degree seeking graduate students shall be eligible for membership if they are majoring, concentrating, or have a stated interest in accounting, finance, or information systems; have attained a cumulative grade average in their graduate courses of at least 3.0 (where A is equal to 4.0) or equivalent; have met the candidate participation and academic requirements.

## SEMESTER PARTICIPATION REQUIREMENTS FOR INITIATION TO MEMBERSHIP

- 1) Attend all three **(3) mandatory meetings**
- 2) Attend the **INITIATION CEREMONY**
- 3) Attend at least **6 Professional Events** (See guidelines below)
- 4) Complete at least **6 Service Activity Hours**
- 5) Attend at least **2 BAP Social Events**
- 6) Complete at least **3 hours of fundraising**

Beta Alpha Psi is very strict with its initiate and active member requirements. Those who do not meet these requirements will not be initiated. The success of this society is dependent on the involvement of all members, and each individual is expected to fulfill his/her requirements.

**Mandatory Meetings** – All mandatory meetings will take place in B.B 2.01.14

Date	Time	Event
Sept - 7	6:00pm	First Mandatory Meeting
Oct - 12	6:00pm	Second Mandatory Meeting
Nov - 9	6:00pm	Third Mandatory Meeting

**Professional Events\*** – all campus visits will take place in B.B 2.01.14

Date	Time	Event
Sept - 14	2:00pm	Harland Clarke Office Tour
Sept - 21	6:00pm	Accounting Panel
Sept - 28	6:00pm	ADKF Campus Visit
Oct - 5	2:00pm	Rackspace Office Tour
Oct - 19	2:00pm	EY Office Tour
Oct - 19	6:00pm	Weaver Campus Visit

**Service Events\***

Date	Time	Event
TBD	TBD	Habitat for Humanity
TBD	TBD	Haven for Hope
TBD	TBD	SA Pets Alive

**Social Events\***

Date	Time	Event
Sept - 7	7:00pm	Family Feud
TBD	TBD	End of Semester Banquet

**Fundraising Activities\***

Date	Time	Event
TBD	5:00pm	Chipotle Fundraiser

\* Additional service events to be determined

## PROPER APPLICATION PROCEDURE

- 1.) Complete and bring the attached membership application form, G.P.A. verification form, printed unofficial transcript, and a copy of your résumé to our first mandatory chapter meeting on Friday, September 7<sup>th</sup>, 2018 before 6:00pm. For assistance with résumé writing contact Erick Linares, President, or contact the Center for Professional Development at (210) 458 – 4039. Attached to the following page is the résumé format recommended for all College of Business students, which can be accessed at [business.utsa.edu/undergraduate/files/CSPDSampleResume.doc](http://business.utsa.edu/undergraduate/files/CSPDSampleResume.doc)
- 2.) **You must pay the \$100 (nonrefundable) initiation fee.** The initiation fee is to cover expenses paid to the National Beta Alpha Psi Administration, as well as certain banquets, programs, and social events throughout the semester. Please make checks payable to Beta Alpha Psi. Please note that after the initial fee of \$100, there will be a \$50 active member fee for each semester thereafter.
- 3.)

**Bring \$100 cash, check or card to the second mandatory chapter meeting.**

The college office will verify the information that you provide on the attached application as quickly as possible. If the membership committee has any questions about your application or if your application is denied, they will contact you. Any additional questions, please contact Ryan Aussi, VP Membership, at [bapatutsa@gmail.com](mailto:bapatutsa@gmail.com).

UTSA College of Business, Center for Student Professional Development  
**Recommended Resume Template for Undergraduates**

**FIRST AND LAST NAME**

Local Address, City, State, Zip Code *(optional)*

Phone Number Email Address

*(Your LinkedIn Profile page)* <https://www.linkedin.com/profile/view>

**CAREER OBJECTIVE**

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Seeking an entry-level position in ... *(This is a short statement that is specific to the position you are seeking)*

**SUMMARY OF QUALIFICATIONS** *(List 3-5 phrases indicating your skills and strengths that relate to job description)*

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- Excellent communication skills, highly proficient in developing sales presentations
- ....
- ....

**EDUCATION** *(Do not include your High School Education)*\*\*\*NOTE: Do Not List Classes You Intend to Take

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The University of Texas at San Antonio

**Bachelor of Business Administration in** *(indicate your major)*

Expected Graduation: Spring 2016

Cumulative GPA: 3.39

Major GPA: 3.88 *(Do not round up on GPA and only list it if is greater than 3.0)*

**Relevant Coursework** *(List courses relevant to your major or job posting)*\*\*\*NOTE: Only list completed and/or currently enrolled courses

- Organizational Communication
- Intermediate Accounting II *(currently enrolled)*
- Aggregate Economic Analysis
- International Marketing *(currently enrolled)*

Immersion program *(or Study Abroad)* – Kyoto University of Foreign Studies, Japan  
Summer 2015

**EXPERIENCE** *(use bulleted phrases using action verbs to highlight achievements)*

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**Management Trainee Intern – Enterprise Holdings**, San Antonio, TX

August 2015 – Present

- Employee of the Month for December 2015
- Generate positive results by streamlining business processes and reducing errors by ...%
- Increase customer retention by ...% by providing on excellent customer service
- Prepare daily and weekly sales projections utilizing Microsoft Excel

**Assistant Manager – Starbucks Coffee**, San Antonio, TX

June 2012 – July 2015

- Supervised and trained 6 new baristas, focusing on their customer service skills
- Increased sales by ...% each quarter
- Coordinated with General Managers to introduce new products and increase sales

**ACTIVITIES AND HONORS** *(i.e. student organizations, volunteer activities, scholarships and academic achievements)*

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- Career Action Program, UTSA – College of Business Spring 2016
- Business Student Council, President, UTSA January 2014 – Present
- McDermott Scholarship 2013 – 2015
- Dean's List, UTSA  
2013 – 2015

**ADDITIONAL SKILLS** *(include computer and language skills and certifications)*

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- Fluent in Spanish; conversational in French
- Microsoft Office – Word, Excel, PowerPoint, Outlook and Access
- Experienced with C++ and Java

**BAP CANDIDATE APPLICATION FORM**

DUE DATE: *Please print one copy and bring to our first mandatory chapter meeting.*

Name \_\_\_\_\_  
Last First Middle

Email \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Major \_\_\_\_\_ Degree Seeking \_\_\_\_\_

Undergrad **OR** Graduate Year: Fr. So. Jr. Sr. Birthday \_\_\_\_/\_\_\_\_/\_\_\_\_

Expected Date of Graduation \_\_\_\_\_

If undergraduate, are you planning to pursue your Masters? Yes No

Are you planning to pursue a Certified Public Accountant (CPA) Designation? Yes No

Are you interested in a leadership position within our organization? Yes No

How did you learn about our organization? \_\_\_\_\_

**Permanent Address**

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Please provide us with information about the business classes you are currently enrolled in:

<u>Course</u>	<u>Professor</u>	<u>Meeting Time</u>

In 2 sentences (maximum), please explain what you hope to gain out of joining Beta Alpha Psi:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## BAP G.P.A. VERIFICATION FORM

Name \_\_\_\_\_  
Last First Middle

Major \_\_\_\_\_ Year \_\_\_\_\_

Email \_\_\_\_\_ Banner I.D. @ \_\_\_\_\_

Undergrad **OR** Graduate

Total hours of credit completed as of the end of last semester.

At the UTSA \_\_\_\_\_ UTSA GPA \_\_\_\_\_

At another school \_\_\_\_\_ Transfer GPA \_\_\_\_\_

Name of school \_\_\_\_\_ Combined GPA \_\_\_\_\_

The Office of Undergraduate Affairs will verify this information. If you do not meet the GPA requirements, you will not be eligible to join Beta Alpha Psi at this time.

### Privacy Act Statement

I hereby acknowledge that all the information given above is accurate. Furthermore, I authorize Beta Alpha Psi: The Professional Accounting Society, and its official representatives, to access my academic records at the University of Texas at San Antonio for the express purpose of determining my eligibility for membership into that organization. I also realize that both the local and national chapter may use my contact information to contact me in the future. This authorization is freely given.

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**Signature**

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**Date**

**\*\*Please also print and attach your unofficial transcript and résumé to this application\*\***